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State of Illinois
CANDIDATE'S GUIDE

1995



Issued by
the
STATE BOARD OF ELECTIONS

PREFACE

This CANDIDATE'S GUIDE has been prepared to provide information on the election process to prospective candidates seeking office at the local level. The GUIDE begins with a listing of offices nominated or elected at each of the three 1995 elections, along with the filing periods for each election. General information regarding the requirements for filing for office is also included.

Constitutional and statutory provisions are included for each office. Even though this GUIDE is intended to provide prospective candidates with the basic information needed in filing nominating papers, it should not be used in lieu of consulting competent legal counsel. (This guide should not be regarded as creating any legal rights for candidates or others, and it represents the best information available to the State Board of Elections at the date of its publication.) Any changes in the Election Code which may have been enacted after August 1, 1994, have not been included in this guide.

In addition to information on the proper completion and filing of nomination papers, the GUIDE lists the qualifications required for candidates seeking specific offices. For example: age and residency requirements, signature requirements, filing locations, and dates.

For further information, contact your county clerk or your local election official (municipal clerk, school board secretary, etc.), or the State Board of Elections.

ALL CITATIONS CONTAINED HEREIN ARE FROM "ILLINOIS COMPILED STATUTES, 1993, AS AMENDED."

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CONSOLIDATED PRIMARY
Last Tuesday in February
February 28, 1995

OFFICES TO BE NOMINATED FOR ESTABLISHED POLITICAL PARTY CANDIDATES
IN MUNICIPALITIES OVER 5,000 POPULATION*

MUNICIPAL, including Special Charter

Mayor or President
Clerk
Treasurer
Alderman or Trustee

- * Municipalities of 5,000 or less may determine by ordinance by November 15, 1994, that political parties shall nominate candidates for municipal offices by primary. (10 ILCS 5/7-1 et seq.)

OFFICES TO BE NOMINATED FOR NONPARTISAN CANDIDATES

MUNICIPAL, Council-Manager Form and Commission Form, if more than twice the number of candidates file petitions for any office to be filled.

Mayor or President
Treasurer
Councilmen or Commissioners
Clerk (Council-Manager Form)

CONSOLIDATED ELECTION
First Tuesday in April
April 4, 1995

OFFICES TO BE ELECTED FOR ESTABLISHED POLITICAL PARTIES, NONPARTISAN,
INDEPENDENT, AND NEW POLITICAL PARTY CANDIDATES

MUNICIPAL, including Special Charter

Mayor or President
Clerk
Treasurer
Alderman or Trustee

MUNICIPAL, Council Manager Form (Councilmen at-large and from
districts) and Commission Form

Mayor or President
Treasurer
Councilmen or Commissioners
Clerk (Council-Manager Form)

CHAIN-O-LAKES FOX RIVER WATERWAY MANAGEMENT AGENCY

Directors, Chairman

PARK DISTRICT

Commissioners, Trustees

PUBLIC LIBRARY DISTRICT

Trustees

TOWNSHIP AND MUNICIPAL LIBRARIES

Trustees

SCHOOL DISTRICTS SUBJECT TO ARTICLE 33

Board of Education Members

FOREST PRESERVE DISTRICT

Commissioners

NONPARTISAN ELECTION
First Tuesday After First Monday
in November
November 7, 1995

OFFICES TO BE ELECTED

REGIONAL BOARD OF SCHOOL TRUSTEES

Trustees - Single County and Multi-County

SCHOOL DISTRICTS

Board Members
School Directors

TOWNSHIP TRUSTEES OF SCHOOLS

Cook County (only)

SCHOOL DISTRICTS

Special Charter (105 ILCS 5/32)
Managing Board
Board Members

COMMUNITY COLLEGE DISTRICT

Trustees

TOWNSHIP LAND COMMISSIONERS

Counties having a population under 220,000

FIRE PROTECTION DISTRICTS

Trustees

OTHER SPECIAL DISTRICTS for which the law governing such districts does not permit candidates of political parties.

FILING PERIODS

December 12-19, 1994

For candidates seeking nomination at the Consolidated Primary, February 28, 1995. (See page i.)

(Petitions may not be circulated prior to September 20, 1994)

January 16-23, 1995

For candidates seeking election at the Consolidated Election, April 4, 1995. (See page ii.)

(Petitions may not be circulated prior to October 25, 1994.)

- In municipalities under 5,000 population, established political parties hold their caucuses on January 9, 1995, and file their certificates of nomination with the municipal clerk during the filing period, January 16-23, 1995.

NOTE: Municipalities of 5,000 or less may determine by ordinance by November 15, 1994, that established political parties shall nominate candidates for municipal offices by a primary election. (10 ILCS 5/7-1 et seq.)

- New political parties file nominating petitions which must include a full slate of candidates as well as a certificate stating the names and addresses of the party officers authorized to fill vacancies.
- Independent candidates must file nominating petitions.

August 21-28, 1995

For candidates seeking election at the Nonpartisan Election, Nov. 7, 1995. (See page iii.)

(Petitions may not be circulated prior to May 30, 1995)

INFORMATION ON PARTISAN, NEW PARTY, INDEPENDENT
AND NONPARTISAN CANDIDATE FILINGS

A. CERTIFICATE OF NOMINATION BY ESTABLISHED PARTY CAUCUS IN
MUNICIPALITIES UNDER 5,000 POPULATION

1. Established political parties shall nominate candidates by caucus in municipalities with a population of 5,000 or less (10 ILCS 5/ 7-1 and 10-1). (This provision does not apply to commission or council-manager forms of government as candidates in these municipalities are elected on a nonpartisan basis.) See page 2 for definition of Established Political Parties.

NOTE: Municipalities of 5,000 or less may determine by ordinance by November 15, 1994, that established political parties shall nominate candidates for municipal offices by a primary election in accordance with Article 7 of the Election Code. (10 ILCS 5/7-1 et seq.)

2. Caucus Date in Municipalities: The municipal caucuses shall be conducted on the Monday (January 9, 1995) immediately preceding the first day for filing caucus certificates of nomination except that, where such Monday is a holiday or the eve of a holiday, the caucus shall be held on the next business day following the holiday.
3. Only those registered voters who reside within the territory for which the nomination is made shall be permitted to vote or take part in the proceedings.
4. No voter shall vote or take part in the proceedings of more than one caucus or meeting to make a nomination for the same municipality.
5. The caucus may make one nomination for each office to be filled at the Consolidated Election.
6. A Certificate of Nomination by Established Political Party shall be prepared to include:
 - a. The names and addresses of the candidates along with the offices to which they are nominated; and
 - b. The established political party name.

7. The presiding officer and secretary of the caucus shall list their addresses and sign the Certificate of Nomination. The certificate shall be sworn to by them to be true to the best of their knowledge and belief and shall be notarized.
8. Candidates nominated by the caucus must provide documents "a" and "b" included with the Certificate of Nomination; document "c" is optional:
 - a. a Statement of Candidacy is required for each candidate;
 - b. a receipt for the filing of each candidate's Statement of Economic Interests, which must be filed prior to the filing deadline; and
 - c. a Loyalty Oath, which is optional for each candidate.

(See "Requirements for Filing Nomination Papers" beginning on page 9 for more detailed information.)

9. The Certificate of Nomination along with the required individual candidate documentation shall be filed with the appropriate municipal clerk, during the regular filing period (January 16-23, 1995) prior to the Consolidated Election.
10. Any vacancy in nomination by caucus of an established political party for a municipal office shall be filled in accordance with 10 ILCS 5/7-61.
11. Candidates who are defeated at the caucus for nomination are ineligible to be listed as a candidate of another political party, an independent candidate or to file a declaration of intent to be a write-in candidate at the Consolidated Election.

B. NOMINATION OF ESTABLISHED POLITICAL PARTY CANDIDATES IN MUNICIPALITIES

1. An established political party is generally defined as a political party which at the election next preceding a primary for that governmental unit received more than 5% of the entire vote cast in that governmental unit. (10 ILCS 5/7-2 and 10-2)

2. A political party which, at the last election in any municipality in the State, polled more than 5% of the entire vote cast within such territorial area as the case may be, has voted as a unit for the election of officers to serve the respective territorial area, is an "established political party" as to such municipality. (10 ILCS 5/7-2 and 10-2)
3. In the 1995 elections, municipalities over 5,000 population and not governed by the commission or council-manager forms of government fall under the provisions of Article 7 (primary elections) of the Election Code. (10 ILCS 5/7-1)
4. No primary election shall be held where the name of not more than one person of a political party has filed as a candidate for the nomination for each office to be filled at an election at which no other offices are to be voted on. Primary elections are held only for contested offices. (10 ILCS 5/7-5b)
5. Candidates of established political parties seeking nomination by primary to municipal offices should follow the information contained in "Requirements for Filing Nominating Papers" beginning on page 9 in preparing their nomination papers for filing.
6. Specific qualifications for office, signature requirements and location for filing are detailed under the appropriate office listed elsewhere in this Guide.
7. A candidate for whom a nomination paper has been filed as a partisan candidate at a primary election, and who is defeated for nomination, is prohibited from being listed on the ballot at the Consolidated Election as an independent candidate, a candidate of another political party, or from filing a declaration of intent to be a write-in candidate at that Consolidated Election. (10 ILCS 5/7-61, 10-3, 17-16.1, and 18-9.1)

C. NEW POLITICAL PARTY CANDIDATES

1. A political group wishing to form a new political party within a municipality, must file petitions with a full slate of candidates for such political subdivision. Upon such filing, a new political party is created. That new political party remains a new political party until the election for which it filed a slate of candidates. If the new political party receives 5% plus 1 of the votes cast at that election, it becomes an established political party. If it does not, it ceases to exist. (10 ILCS 5/10-2)

2. New party officers may fill new party vacancies in nomination (10 ILCS 5/10-5), however, a new party must be established before it can have an organizational structure (i.e., party committeemen). Accordingly, a new political party petition must have a certificate (SBE Form P-8C) attached stating the names and addresses of the party officers authorized to fill vacancies in nomination. (10 ILCS 5/10-7 and 10-11)
3. Where a new political party petition is invalidated by an electoral board or upon judicial review or the entire new party slate withdraws, the new party officers cannot replace the entire slate of candidates on the pretext of filling vacancies in nomination. (10 ILCS 5/10-7 and 10-11)
4. The new party name may not contain more than five words. Moreover such party shall not bear the same name as, or include the name of any established party. (10 ILCS 5/10-2 and 10-5)

NOTE: Merely choosing a new name for an established political party may not create a new political party if the old party structure remains intact and unchanged. (See Vasquez v. Municipal Electoral Board, 115 111 Ap 3rd, 1014, 450 N.E. 2d, 1379)

5. New political parties must prepare nominating petitions and gather signatures in the same manner as individual candidates.
6. Candidates nominated by the new political party shall provide the following documents, including the petition to form a new political party:
 - a. a Statement of Candidacy is required for each candidate;
 - b. a receipt for the filing of each candidate's Statement of Economic Interests, to be filed prior to the filing deadline;
 - c. a Loyalty Oath, which is optional for each candidate; and
 - d. a Certificate (SBE Form P-8C) stating the names and addresses of the party officers authorized to fill vacancies.

(See "Requirements for Filing Nominating Papers" beginning on page 9 for more detailed information.)

7. The party must nominate one candidate for each office to be filled within the political subdivision (municipality, ward or district) at the Consolidated Election. In the case of group offices, the number of candidates nominated must equal the number of positions being elected.
8. New party candidates seeking municipal office with officers elected from wards or districts and at-large should follow 10 ILCS 5/10-2 as follows:

In the case of a petition to form a new political party within a municipality in which officers are to be elected from wards or districts and at-large, such petition shall consist of separate components for each ward or district from which an officer is to be elected. Each component shall be circulated only within a ward or district of the political subdivision and signed only by qualified electors who are residents of such ward or district. Each sheet of such petition must contain a complete list of the names of the candidates of the party for all offices to be filled in the political subdivision at large, but the sheets comprising each component shall also contain the names of those candidates to be elected from the particular ward or district. Each component of the petition (SBE No. P-8A) for each ward or district from which an officer is to be elected must be signed by qualified voters of the ward or district equalling the number not less than 5% of the number of voters who voted at the last regular election in such ward or district at which an officer was elected to serve the ward or district. The entire petition, composed of all components, must be signed by a total of qualified voters of the entire political subdivision equalling in number not less than 5% of the number of voters who voted at the last regular election in such municipality at which an officer was elected to serve the municipality at large.

9. A candidate for whom a nomination paper has been filed as a partisan candidate at a primary election, and who is defeated for nomination, is prohibited from being listed on the ballot at the Consolidated Election as an independent candidate, a candidate of another political party, or from filing a declaration of intent to be a write-in candidate at that Consolidated Election. (10 ILCS 5/7-61, 10-3, 17-16.1, and 18-9.1)

D. INDEPENDENT CANDIDATES

1. Independent candidates are defined as those individuals who are not candidates of any political party, but who are candidates in an election at which party candidates may appear on the ballot. (10 ILCS 5/10-3)

2. Independent candidates seeking election to municipal offices should follow the information contained in "Requirements for Filing Nominating Papers" beginning on page 9 in preparing their nomination papers for filing.
3. Nomination papers must be filed in the office of the appropriate local election official or board of election commissioners during the filing period, January 16-23, 1995.
4. Signature requirements and locations for filing are detailed under the appropriate office listed elsewhere in this Guide.
5. Vacancies for independent candidates cannot be filled. A vacancy in nomination contemplates a political party organization to fill it; but an independent is an individual candidate not supported by a party structure.
6. A candidate for whom a nomination paper has been filed as a partisan candidate at a primary election, and who is defeated for nomination, is prohibited from being listed on the ballot at the Consolidated Election as an independent candidate, a candidate of another political party, or from filing a declaration of intent to be a write-in candidate at that Consolidated Election. (10 ILCS 5/7-61, 10-3, 17-16.1, and 18-9.1)

E. NONPARTISAN CANDIDATES

1. The laws governing certain units of government require that candidates file for office on a nonpartisan basis. The ballot column listing such candidates shall be printed without any party designation or "Independent" appellation at its head.
2. In addition to those offices being elected at the Nonpartisan Election (November 7, 1995), certain other governmental units require that candidates file for office on a nonpartisan basis even though the offices are being elected at the Consolidated Election (April 4, 1995). These include:
 - a. Candidates for municipal office in municipalities operating under commission and council-manager (councilmen-at-large) forms of government; (a village may adopt a system of nonpartisan primary and general elections for the election of village officers as provided in 5/3-5-3 through 3-5-3i; of 65/ILCS.), and in certain home-rule municipalities who have devised governmental systems unique to them.

- b. Candidates for Library Trustee;
 - c. Candidates for Park District Commissioner or Park Trustee; and
 - d. Candidates for School Board Member in districts adopting Article 33 of the School Code.
3. Nonpartisan candidates should follow the information contained in "Requirements for Filing Nominating Papers" beginning on page 9 in preparing nomination papers for filing.
 4. Specific qualifications for office, signature requirements and location for filing are detailed under the appropriate office listed elsewhere in this Guide.
 5. Candidates for municipal office nominated at a primary on a nonpartisan basis who lost at the Consolidated Primary are ineligible from filing a declaration of intent to be a write-in candidate for the Consolidated Election.

F. WRITE-IN CANDIDATE PROCEDURES

For the Consolidated Primary and Consolidated Election, write-in votes shall be counted only for individuals who have filed with the election authority notarized declarations of intent to be a write-in candidate no later than 5:00 p.m. on Friday preceding the election (unless for a deceased candidate whose name was printed on the ballot, then a declaration of intent shall be filed by 12:00 noon on Monday immediately preceding the election). (10 ILCS 5/7-59, 17-16.1, and 18-9.1)

Write-in candidates are not nominated for an office at the Consolidated Primary unless the number of votes received equals or exceeds the number of signatures required on a nominating petition for that office; or unless the number of votes received exceeds the number of votes received by at least one of the candidates whose name was printed on the Consolidated Primary ballot for that office; or unless the number of candidates whose names appear on the ballot equals or exceeds the number of persons the party is entitled to nominate to that office.

Within five days upon the completion of the canvass of results for the Consolidated Primary Election and within five days following the canvass of the Consolidated Election, write-in candidates who are declared nominated or elected must file a Statement of Candidacy, Loyalty Oath (optional) and a Statement of Economic Interests receipt with the proper local election official. (The winning write-in candidates should be notified of their requirements.)

Upon the filing of the necessary documents, the election authority shall issue a certificate of nomination or election to the write-in winners, upon their application. (5/7-58, 7-59, 7-60.1, 17-16.1, and 22-18)

To force a primary for an office in an established party:

If nomination for the Consolidated Primary is uncontested, an individual seeking to be a write-in candidate must file a declaration of intent to be a write-in candidate prior to the date of certification which is December 29, 1994, with the appropriate local election official. (10 ILCS 5/7-5[d])

REQUIREMENTS FOR FILING NOMINATING PAPERS

A. GENERAL INFORMATION

1. Candidates are strongly advised to obtain legal counsel as to their legal qualifications for office, the proper method for completing the petition forms with respect to the office, the minimum and maximum number of signatures required, the qualifications of signers and circulators, etc.
2. Candidates may file for office in the following manner:
 - a. as a candidate of an established political party;
 - b. as a candidate of a new political party;
 - c. as an independent candidate; or
 - d. as a nonpartisan candidate in units of government where it is required that all candidates file on a nonpartisan basis (schools, park districts, etc.)
3. Candidates must file items (a), (b), and (c). Item (d) is optional.
 - a. Statement of Candidacy;
 - b. Nominating petition sheets or Certificate of Nomination by party caucus;
 - c. Receipt for filing a Statement of Economic Interests;
 - d. Loyalty oath (optional);
 - e. Certificate of officers to fill vacancies (new party filing only).
4. Election laws prescribe the forms to be submitted in seeking nomination to office. The State Board of Elections has prepared **suggested** forms for petitions, statements of candidacy, etc. The official SBE form number to be used is included under each office listed in this Guide. Sample forms are available from the State Board of Elections and, in some cases, the local government unit. Forms are also available for purchase from election printers or election supply houses.

5. A candidate's nomination papers may be challenged by the filing of an objection. Objections to all nominating papers are heard by the proper electoral board as designated in the Election Code. Decisions of the electoral board are subject to judicial review. (10 ILCS 5/10-8 through 10-10.1) See objections to nominating papers on page 49.
6. Petitions may be filed by mail or in person by either the candidate or a representative of the candidate.
 - a. Information on where to file is included under each office.
 - b. Filings must be made within the appropriate filing period discussed on page iv.
 - c. Filings made by mail must be received no earlier than the opening of the office on the first day of the appropriate filing period and no later than 5:00 p.m. on the last day of that filing period.
 - d. Petitions filed by mail and received after midnight of the first day for filing and in the first mail delivery or pickup of a filing day shall be deemed as filed at 8:00 a.m. of that day or as of the normal opening hour of such day, as the case may be. (10 ILCS 5/7-12)
7. Ballot position will be determined by the time of filing. On the first day of filing, petitions filed by persons waiting in line as of the normal opening hour of the office involved shall be deemed filed simultaneously with petitions received in the first mail delivery or pickup of that day. A lottery will be held for simultaneous filings to break the tie within nine days following the last day for petition filing. (10 ILCS 5/7-12 and 10-6.2; 105 ILCS 5/9-11.1, 9-11.2)
8. A candidate for whom nomination papers have been filed as a partisan candidate at a Consolidated Primary Election, and who is defeated for his/her nomination at the Consolidated Primary Election, is ineligible for nomination as a candidate of another political party or as an independent candidate and is prohibited from filing a declaration of intent to be a write-in candidate for that Consolidated Election.

A candidate seeking election to an office for which candidates of a political party are nominated by caucus who is a participant in the caucus and who is defeated for his/her nomination at such caucus, is ineligible for

nomination as a candidate of another political party or as an independent candidate and is prohibited from filing a declaration of intent to be a write-in candidate for that Consolidated Election.

A candidate for a municipal office nominated at a Consolidated Primary on a nonpartisan basis who is defeated for his/her nomination is ineligible from filing a declaration of intent to be a write-in candidate for that Consolidated Election. (10 ILCS 5/7-61, 10-3, 17-16.1 and 18-9.1)

B. NOMINATING PETITION SHEETS

1. The top portion (heading) of the nominating petition sheet which includes information relative to the election, the candidate, the office and political party, as applicable, must be completed prior to the circulation of the petition sheet.
 - a. The name of the candidate must appear on the petition sheets as it is to appear on the ballot. The candidate's given name or names, initial or initials, nickname by which the candidate is commonly known, or a combination thereof, may be used in addition to the candidate's surname. However, no degree or title may be used or implied in connection with the candidate's surname, except that the title "Mrs." may be used in the case of a married woman. (10 ILCS 5/7-10.2 and 10-5.1)
 - b. The name of more than one candidate of the same political party for a group office or for different offices of the same political subdivision may appear on the same petition. However, each candidate must submit his or her individual statement of candidacy, receipt for filing the Statement of Economic Interests and optional Loyalty Oath. (10 ILCS 5/7-10 and 10-5)
 - c. Each petition must contain precisely the same information in the heading. (10 ILCS 5/7-10 and 10-4)
 - d. Petition sheets which are filed with the proper local election officials, election authorities or the State Board of Elections shall be the original sheets which have been signed by the voters and by the circulator thereof, and not photocopies or duplicates of such sheets. (10 ILCS 5/7-10, 10-4 and 28-3)

2. Petition Circulator

- a. A petition circulator must be a registered voter and a resident of the political subdivision at all times that he or she circulates the petition for which the candidate is seeking nomination or election. A circulator is one who signs the certificate required by 5/7-10 and 10-4. No one else may be considered a circulator of any petition page except the person who signs its certificate. (10 ILCS 5/7-10 and 10-4)
- b. Petition sheets must not be circulated more than 90 days preceding the last day for the filing of the petitions. The circulator's statement on a candidate's petition must specify either the dates on which the sheets were circulated, the first and last dates on which the sheet was circulated or that none of the signatures on the sheet were signed more than 90 days preceding that last day for filing of petitions. See page iv for additional filing date information. (10 ILCS 5/7-10 and 10-4)
 - 1) Petitions circulated for established political party candidates and nonpartisan candidates who are required to file for the Consolidated Primary Election may be circulated starting September 20, 1994, for the filing period December 12, 1994, through December 19, 1994, for the Consolidated Primary to be held February 28, 1995.
 - 2) Petitions circulated for independent candidates, new political party candidates and nonpartisan candidates who are required to file for the Consolidated Election may be circulated starting October 25, 1994, for the filing period January 16, 1995, through January 23, 1995, for the Consolidated Election to be held April 4, 1995.
 - 3) Petitions circulated for school districts, community college districts, fire protection districts and offices of other special districts may be circulated starting May 30, 1995, for the filing period August 21, 1995, through August 28, 1995, for the Nonpartisan Election to be held November 7, 1995.
- c. A petition circulator may not circulate for more than one established political party for the Consolidated Primary. (10 ILCS 5/10-4)

- d. A petition circulator may not circulate for an independent candidate or candidates in addition to candidates for an established political party. (10 ILCS 5/10-4)
- e. A petition circulator may not circulate for more than one new political party . (10 ILCS 5/10-4)
- f. A petition circulator may not circulate for an independent candidate or candidates in addition to candidates for a new political party. (10 ILCS 5/10-4)
- g. A petition circulator may not circulate for more than one independent candidate or nonpartisan candidate for each office to be elected.
- h. A petition circulator must witness all signatures on each sheet he circulates and signs as circulator, and indicate the dates upon which the sheet was circulated. (10 ILCS 5/7-10 and 10-4)
- i. A petition circulator must complete the circulator's statement at the bottom of each petition sheet certifying that the signatures on that sheet were signed in his presence and are genuine and that to the best of his knowledge the persons so signing were duly registered voters of the political subdivision or district at the time of signing for which the candidate or candidates shall be nominated, and that their respective residences are correctly stated therein. This statement shall be sworn to and signed before some officer authorized to administer oaths in Illinois. (10 ILCS 5/7-10 and 10-4)
- j. Petition circulators shall indicate on such petition their residence address, written or printed, including the street address or rural route number of the circulator, as well as the circulator's city, village, or town. (10 ILCS 5/7-10 and 10-4)

3. Petition Signers

- a. A voter **MAY NOT** sign petitions for candidates of more than one political party for the same primary election. (10 ILCS 5/7-10) If a voter does not sign a political party petition he may sign one independent candidate's petition or one nonpartisan candidate's petition for each office to be elected. The voter may sign the petitions of one established political party for the Consolidated Primary and one

new political party for the Consolidated Election.
(10 ILCS 5/10-2)

- b. A signature must be signed by a registered voter in his own person (he cannot sign for someone else, such as another member of his or her family), and he must include his address. (10 ILCS 5/7-10 and 10-4)
- c. A petition signer may change party affiliation from one election to another. (**Kusper v. Pontikes** [1973], 414 U.S. 51, 94 S. Ct. 303. See also **Sperling v. County Officers Electoral Board** [1974], 57 Ill. 2d 81, 309 N.E. 2d 589.)
- d. Petition signers must be registered voters in the political subdivision in which the candidate is seeking nomination or election. (10 ILCS 5/7-10, 10-2, 10-3, and 10-4)
- e. Petition signers shall indicate on such petition their residence address, written or printed, including the street address or rural route number of the signer, as well as the signer's city, village, or town. (10 ILCS 5/7-10 and 10-4) The address on the petition must be the address shown on the signer's voter registration card.
- f. Signatures may be struck from the petition by the circulator or the candidate prior to filing in the following manner:
 - 1) The person striking the signature shall initial the petition at the place where the signature is struck. (10 ILCS 5/7-10 and 10-3)
 - 2) The person striking the signature shall sign a certification (SBE Form P-2A) listing the page number and line number of each signature struck from the petition. Such certification shall be filed as part of the petition. (10 ILCS 5/7-10 and 10-3)
 - 3) The person striking signatures from independent and nonpartisan candidate petitions shall sign an additional certificate (SBE Form P-2B) specifying the number of certification pages listing stricken signatures which are attached to the petition and the page numbers indicated on such certifications. This additional certificate shall be filed as a part of the petition, shall be numbered consecutively beginning with the number "1", and shall be

attached immediately following the last page of voters' signatures and before the certifications of stricken signatures. (10 ILCS 5/10-3 and 10-3.1)

- 4) All of the foregoing requirements are necessary to effect a valid striking on any signature. The provisions authorizing the striking of signatures shall not impose criminal liability on any person so authorized to strike signatures which may be fraudulent. (10 ILCS 5/10-3)
 - 5) Steps (1) and (2) are to be followed by candidates who file petitions according to 10 ILCS 5/7-10 and 10-3 (established parties in municipalities).
 - 6) Steps (3) and (4) apply to independent and nonpartisan candidates. (10 ILCS 5/10-3 and 10-3.1)
4. Petition preparation (10 ILCS 5/7 and 10)
- a. The petition sheets must be of uniform size.
 - b. The petition sheets shall be neatly fastened together in book form by placing the sheets in a pile and fastening them together at one edge in a secure and suitable manner.
 - c. The petition sheets must be numbered consecutively beginning with the top sheet as number "1". DuPage County candidates, please note the consent order of the U.S. District Court for the Northern District of Illinois in Moy vs. Board of Election Commissioners of DuPage County, which abolishes the pagination requirements for DuPage County only.
 - d. The following documents are to be attached (preferably on top) to the nominating petitions:
 - 1) Statement of Candidacy;
 - 2) Loyalty Oath (optional);
 - 3) Receipt for filing the Statement of Economic Interests (may be filed at any time during the filing period and will not change the initial date and time when the petition had been filed).

The above documents are not to be numbered.

- 4) Any certifications related to the striking of signatures shall be attached immediately following the last petition page and numbered consecutively beginning with the number "1". (10 ILCS 5/7-10 and 10-3)
- 5) Any other documentation which may be required to qualify for said office.

NOTE: A new political party petition shall have attached thereto a certificate (SBE Form P-8C) stating the names and addresses of the party officers authorized to fill vacancies in nomination. (10 ILCS 5/10-5 and 10-11)

- e. A petition when filed shall not be withdrawn, altered or added to. However, the receipt for an economic interest statement filing may be filed no later than the last day on which nomination papers may be filed. (10 ILCS 5/7-10, 7-12, 10-4, and 10-5)

C. STATEMENT OF CANDIDACY (10 ILCS 5/7-10 and 10-5)

1. Each candidate, whether he is an individual candidate or his name appears on a group petition or certificate of nomination, must complete and file a Statement of Candidacy. The Statement of Candidacy shall set out the name of the candidate as it will appear on the ballot; the address of the candidate; the office for which he is a candidate; political party designation, if applicable; and statements that he is qualified for the office specified. See each office in this guide for the correct SBE Statement of Candidacy form. This statement must accompany the nomination papers.
2. In the designation of the name of a candidate on a petition for nomination or certificate of nomination, the candidate's given name or names, initial or initials, a nickname by which the candidate is commonly known, or a combination thereof, may be used in addition to the candidate's surname. No title or degree or nickname implying title, degree or professional status may be used with the candidate's surname, except that the title "Mrs." may be used in the case of a married woman. (10 ILCS 5/7-10.2 and 10-5.1)
3. The candidate must swear to and sign the Statement of

Candidacy, which must be notarized.

D. STATEMENT OF ECONOMIC INTERESTS

1. A Statement of Economic Interests must be filed by every candidate for a local office. The statement is filed with the county clerk in the candidate's county of residence. (5 ILCS 420/1-101 et. seq.)
2. The receipt for the filing of the statement, or a copy thereof, must be filed with the election official who receives the nominating petitions for the unit of government. (10 ILCS 5/7-10 and 10-5)
3. The statement must be filed during the calendar year in which the nominating petitions are filed. While the receipt need not accompany the nominating petitions at the time of filing, it must be filed no later than the last day to file the petitions. The date and time which a nominating petition was filed is not changed when the receipt is filed at another time during the filing period. (10 ILCS 5/7-12 and 10-4).
4. Statements of Economic Interests forms may be obtained from the Secretary of State or the office of the County Clerk.
5. A Statement of Economic Interests already filed for a different level of government or for a different office, may not be acceptable. If you are in doubt, consult your county clerk or the Index Division of the Secretary of State.

E. LOYALTY OATH (Optional)

The Loyalty Oath is one of the documents required for completion by candidates (10 ILCS 5/7-10.2 and 10-5). The following court cases, however, have held that the requirement of filing a Loyalty Oath is unconstitutional: *Indiana v. Witcomb*, 94 S. Ct. 656 (1975), and *Communist Party v. Ogilvie*, 357 F. Supp. 105 N.D. Ill. (1972). For this reason the filing of the Loyalty Oath is optional.

F. CAMPAIGN DISCLOSURE (NOTICE OF OBLIGATION)

The municipal clerk, park, library or school district secretary with whom nomination papers are filed, must provide to each

candidate at the time he files his nomination papers a notice of obligation to comply with the Illinois Campaign Financing Act. However, if a candidate files his nomination papers by mail, or an agent of the candidate files his nomination papers, the clerk or secretary with whom the petitions were filed will send the notice to the candidate by first class mail. The notice will state that the manual of instructions and forms for statements required to be filed under Article 9 of the Election Code are available from the State Board of Elections or county clerk upon request. (10 ILCS 5/7-12.7, 9-16[7], and 10.6.1)

G. USE OF PUBLIC FUNDS TO INFLUENCE VOTE PROHIBITED - EXCEPTIONS

No public funds shall be used to urge any elector to vote for or against any candidate or proposition, or be appropriated for political or campaign purposes to any candidate or political organization. This provision shall not prohibit the use of public funds for dissemination of factual information relative to any proposition appearing on an election ballot, or for dissemination of information and arguments published and distributed pursuant to law in connection with a proposition to amend the Constitution of the State of Illinois. (10 ILCS 35/3)

H. FAIR CAMPAIGN PRACTICES ACT

A candidate or committee may choose to abide by provisions for campaigning outlined in the Fair Campaign Practices Act. This is a voluntary statement made and filed prior to an election, vowing that the candidate making the statement will conduct a positive, rather than a negative, campaign. If a candidate or committee chooses to make such a statement, it shall be filed with the State Board of Elections if the person is a state candidate or committee, and with the county clerk if the candidate is a local candidate or committee. No penalties for violation exist in the law. (10 ILCS 55/1)

COMMISSION FORM - MUNICIPAL

OFFICE: Mayor and Commissioners.

MINIMUM AGE: Qualified elector/registered voter. (65 ILCS 5/3-14-1)

RESIDENCY: One-year residency in the municipality preceding the election. (65 ILCS 5/3-14-1)

SIGNATURE REQUIREMENTS: Equal to at least 1% of the total vote cast for mayor at the last preceding mayoral election of the municipality. (65 ILCS 5/4-3-8)

PETITION: Nonpartisan municipal-commission form, SBE No. P-5.

STATEMENT OF CANDIDACY: Filed with the nominating petitions. Nonpartisan SBE No. P-1A.

LOYALTY OATH: (Optional) Filed with nominating petitions. SBE No. P-1C

STATEMENT OF ECONOMIC INTERESTS: Filed with county clerk.

FILING DATES: Not more than 78 days nor less than 71 days before the Consolidated Primary, December 12-19, 1994.

WHERE TO FILE: Municipal Clerk or in those municipalities having a Board of Election Commissioners, with the clerk of that Board.

CAMPAIGN FINANCIAL DISCLOSURE: Filed with the State Board of Elections and the county clerk.

TERM BEGINS: The terms of elected municipal officers shall commence at the first regular or special meeting of the corporate authorities during the month of April following the proclamation of the results of the regular municipal election at which such officers were elected, except as may otherwise be provided by

ordinance fixing the date for inauguration of newly elected officers of a municipality. No such ordinance shall fix the time for inauguration of newly elected officers later than the first regular or special meeting of the corporate authorities in the month of May following such election. (65 ILCS 5/3-2-2)

TERM OF OFFICE:

4-year terms; may be reduced to 2-year terms by referendum (65 ILCS 5/3-2-9). 5/3-2-9.1 provides that any municipality of less than 500,000 population who originally voted to shorten terms may submit a proposition to lengthen terms.

MAYOR-ALDERMAN AND PRESIDENT-TRUSTEE FORM - MUNICIPAL

(For Primary: established party petitions filed in municipalities over 5,000 population)

NOTE: Municipalities of 5,000 or less may determine by ordinance, by November 15, 1994, that political parties shall nominate candidates for municipal offices by primary in accordance with Article 7 of the Election Code. (10 ILCS 5/7-1 et seq.)

OFFICE: Mayor or President, Alderman or Trustee, Clerk, Treasurer. (Treasurer is elected in a city; appointed in a village.) (65 ILCS 5/3-4-2 and 3-8-1)

This procedure for election of officers includes municipalities which have adopted managerial form and retained or later adopted the mayor-aldermanic or president-trustee form of electing their officers. (65 ILCS 5/5-1-2)

MINIMUM AGE: Qualified elector/registered voter. (65 ILCS 5/3-14-1)

RESIDENCY: Mayor or President, Clerk, Treasurer, Alderman and Trustee: One-year residency in the municipality preceding the Consolidated Election. (65 ILCS 5/3-14-1)

Trustee elected by District in villages with a population of over 5,000: In addition to the one-year residency requirement within the municipality, a candidate must reside within the district for at least six months prior to the election. (65 ILCS 5/3-5-5)

Additional requirements for alderman: (65 ILCS 5/3-4-15)

Must reside within the ward for which elected (no minimum time);

Must not be in arrears in the payment of any tax or other indebtedness due to the city.

SIGNATURE REQUIREMENTS: **Established Political Party Candidates - For Primary only.**
For president, trustee or clerk, at least .5%

(.005) of the qualified primary electors of his party in the city, incorporated town, town or village. (10 ILCS 5/7-10[d])

If for alderman, by at least .5% (.005) of the voters of his party of his ward.

The formula for determining signature requirements for political party candidates in a political subdivision shall be determined by taking the total vote cast for the candidate for such political party who received the highest number of votes in such political subdivision, ward or district at the last regular election at which an officer was regularly scheduled to be elected from that subdivision, ward or district. (10 ILCS 5/7-10)

In the case of an election for alderman or trustee of a municipality to be elected from a ward or district, for the first primary following a redistricting or the initial establishment of wards or districts, then by .5% of the total number of votes cast for the candidate of such political party who received the highest number of votes in the entire municipality at the last regular election at which an officer was regularly scheduled to be elected from the entire municipality, divided by the number of wards or districts, but in any event not less than 25 qualified primary electors of his party in the ward or district. (10 ILCS 5/7-10)

New Political Party Candidates - For Consolidated Election

Not less than 5% of the total number of persons who voted at the last regular election in the district or political subdivision in which such district or political subdivision voted as a unit for the election of officers to serve its respective territorial area. (10 ILCS 5/10-2)

For the first election following redistricting of county board districts, or of municipal wards or districts, or for the first election following the initial establishment of such districts or wards in a county or municipality, a petition to form a new political party in a county board district or

in a municipal ward or district shall be signed by qualified voters of the district or ward equal to not less than 5% of the total number of votes cast at the preceding general or municipal election, as the case may be, for the county or municipal office voted on throughout the county or municipality for which the greatest total number of votes were cast for all candidates, divided by the number of districts or wards, but in any event not less than 25 qualified voters of the district or ward. (10 ILCS 5/10-2)

Independent Candidates - For Consolidated Election Not less than 5% nor more than 8% (or 50 more than the minimum, whichever is greater) of the number of persons who voted at the last regular election in the district or political subdivision in which such district or political subdivision voted as a unit for the election of officers to serve its respective territorial area. (10 ILCS 5/10-3)

For the first election following redistricting of county board districts, or of municipal wards or districts, or for the first election following the initial establishment of such districts or wards in a county or municipality, nomination papers for an independent candidate for county board member, or for alderman or trustee of such municipality, shall be signed by qualified voters of the district or ward equal to not less than 5% nor more than 8% (or 50 more than the minimum, whichever is greater) of the total number of votes cast at the preceding general or general municipal election, as the case may be, for the county or municipal office voted on throughout such county or municipality for which the greatest total number of votes were cast for all candidates, divided by the number of districts or wards, but in any event not less than 25 qualified voters of the district or ward. (10 ILCS 5/10-3)

PETITION:

Established Party-SBE No. P-10 (for Primary); New Party - SBE No. P-8 or P-8A (for Consolidated Election), Independent SBE - No. P-3 (for Consolidated Election); nonpartisan - SBE No. P-4 (for Primary) as applicable.

CERTIFICATE OF OFFICERS: New party officers - authorized to fill vacancies in nomination - SBE No. P-8C.

STATEMENT OF CANDIDACY: Filed with nominating petitions. Established Party - SBE No. P-1 (or filed with caucus certificate of nomination); New Party - SBE No. P-1D; Independent - SBE No. P-1B.

LOYALTY OATH: (Optional) Filed with nominating papers. SBE P-1C.

STATEMENT OF ECONOMIC INTERESTS: Filed with county clerk. (See page 17.)

FILING DATES: Not more than 78 nor less than 71 days prior to the Consolidated Primary (December 12-19, 1994). For new party candidates and independent candidates prior to the Consolidated Election (January 16-23, 1995).

WHERE TO FILE: With city or village clerk. In those cities and villages having a Board of Election Commissioners, with the clerk of that Board.

CAMPAIGN FINANCIAL DISCLOSURE: Filed with the State Board of Elections and the county clerk.

FAIR CAMPAIGN PRACTICES ACT: Filed with county clerk. (Voluntary - See page 18.)

TERM BEGINS: The terms of elected municipal officers shall commence at the first regular or special meeting of the corporate authorities during the month of April following the proclamation of the results of the regular municipal election at which such officers were elected, except as may otherwise be provided by ordinance fixing the date for inauguration of newly elected officers of a municipality. No such ordinance shall fix the time for an inauguration of newly elected officers later than the first regular or special meeting of the corporate authorities in the month of May following such election. (65 ILCS 5/3-2-2)

TERM OF OFFICE: 4-year terms; may be reduced to 2-year terms by referendum (65 ILCS 5/3-2-9). 5/3-2-9.1

provides that any municipality of less than 500,000 population who originally voted to shorten terms may submit a proposition to lengthen terms.

COUNCIL-MANAGER FORM OF GOVERNMENT - MUNICIPAL

Upon adoption of the managerial form of government, the procedures for electing municipal officers will remain the same as prior to adoption of 65 ILCS, Article 5. A referendum may be approved by the voters to establish a different type of municipal organization in conjunction with the managerial form.

The council-manager form is the only one covered (for election of officers) by Article 5 of 65 ILCS. Other cities and villages which have adopted Article 5 and have retained or later adopted the mayor-aldermanic form or the president-trustee village form will follow the provisions under Article 3 of 65 ILCS for the election of officers, and cities and villages which have adopted or retained a commission form would follow provisions under Article 4 of 65 ILCS for election of officers.

Refer to the appropriate section of this Guide for either mayor-aldermanic, president-trustee or commission form if the municipality is also a managerial form.

OFFICE: Mayor, Councilmen at-large (and part from districts in some cities), Clerk, Treasurer.

MINIMUM AGE: Qualified elector/registered voter. (65 ILCS 5/3-14-1)

RESIDENT: One-year residency in the municipality preceding the election. Trustee by district - six months residency in district prior to election. (65 ILCS 5/5-2-11)

Alderman by ward - Must reside within the ward for which elected (no minimum time). (65 ILCS 5/5-2-10)

SIGNATURE

REQUIREMENTS: Cities and villages that retained or later adopted Article 3 of 65 ILCS see Mayor-Alderman and President Trustee Form on page 19 for Signature Requirements.

All candidates for nomination for mayor and councilmen at-large (and part from districts in some cities) shall be nominated from the municipality by a **primary election**.

PETITION: Nonpartisan SBE No. P-4 or P-5.

STATEMENT OF

CANDIDACY: Filed with nominating petitions. Nonpartisan SBE No. P-1A.

LOYALTY OATH: (Optional) Filed with nominating petitions.
(SBE No. P-1C)

STATEMENT OF
ECONOMIC
INTERESTS: Filed with county clerk. (See page 17.)

FILING DATES: Not more than 78 days nor less than 71 days
prior to the Consolidated Primary, December 12-
19, 1994.

WHERE TO FILE: Filed with the city clerk. In cities under a
Board of Election Commissioners, with the
clerk of that Board.

CAMPAIGN
FINANCIAL
DISCLOSURE: Filed with the State Board of Elections and
the county clerk.

FAIR CAMPAIGN
PRACTICES ACT: Filed with county clerk. (Voluntary - See
page 18.)

TERM BEGINS: The terms of elected municipal officers shall
commence at the first regular or special
meeting of the corporate authorities during
the month of April following the proclamation
of the results of the regular municipal
election at which such officers were elected,
except as may otherwise be provided by
ordinance fixing the date for inauguration of
newly elected officers later than the first
regular or special meeting of the corporate
authorities in the month of May following such
election. (65 ILCS 5/3-2-2)

TERM OF OFFICE: 4-year terms; may be reduced to 2-year terms
by referendum (65 ILCS 5/3-2-9). 5/3-2-9.1
provides that any municipality of less than
500,000 population who originally voted to
shorten terms may submit a proposition to
lengthen terms.

PARK DISTRICT

OFFICE: General Park District - Park Commissioners

MINIMUM AGE: Qualified elector/registered voter.

RESIDENCY: Resident of Park District at least one year prior to election. (70 ILCS 1205/2-11)

SIGNATURE REQUIREMENTS: Signature requirements for general park district commissioners and pleasure driveway and park district trustees - petition signed by not less than 2% of the number of voters who voted at the last election for trustee or commissioner in the district, but in no case by less than 25 of such voters. (For first election of officers - minimum number of signatures required is 25.) (70 ILCS 1205/2-1)

PETITION: Nonpartisan SBE No. P-4.

STATEMENT OF CANDIDACY: Filed with nominating petitions. Nonpartisan SBE No. P-1A.

LOYALTY OATH: (Optional) Filed with nominating petitions. SBE No. P-1C.

STATEMENT OF ECONOMIC INTERESTS: Filed with county clerk. (See page 17.)

FILING DATES: Not more than 78 nor less than 71 days prior to the Consolidated Election, January 16-23, 1995.

WHERE TO FILE: Park District Secretary.

CAMPAIGN FINANCIAL DISCLOSURE: Filed with the State Board of Elections and the county clerk.

FAIR CAMPAIGN PRACTICES ACT: Filed with county clerk. (Voluntary - See page 18.)

TERM BEGINS: Commissioners shall serve until their successors are elected and qualified. (70 ILCS 1205/2-12)

TERM OF OFFICE: 5 Commissioners - 6-year term. (70 ILCS 1205/2-12)

7 Commissioners - 6-year term (by resolution or referendum). (70 ILCS 1205/2-10A)

5-7 Commissioners - 4-year term (by resolution or referendum). (70 ILCS 1205/2-12A)

Pleasure Driveway and Park District
President and 6 Trustees- 4-year term. (70 ILCS 1205/2-15)

Township Park District
3 Commissioners - 6-year term. (70 ILCS 1205/2-19)

PUBLIC LIBRARY DISTRICT

OFFICE: Public Library District Board - Trustee

MINIMUM AGE: Qualified elector/registered voter.

RESIDENCY: Resident of Public Library District. (75 ILCS 15/4-7)

SIGNATURE REQUIREMENTS: Signature requirements for public library district board trustees - petition signed by at least 50 qualified voters residing within the district. (75 ILCS 15/4-4)

PETITION: Nonpartisan SBE No. P-4.

STATEMENT OF CANDIDACY: Filed with nominating petitions. Nonpartisan SBE No. P-1A.

LOYALTY OATH: (Optional) Filed with nominating petitions. SBE No. P-1C.

STATEMENT OF ECONOMIC INTERESTS: Filed with county clerk. (See page 17.)

FILING DATES: Not more than 78 days nor less than 71 days prior to the Consolidated Election, January 16-23, 1995.

WHERE TO FILE: Library District Secretary.

CAMPAIGN FINANCIAL DISCLOSURE: Filed with the State Board of Elections and the county clerk.

FAIR CAMPAIGN PRACTICES ACT: Filed with county clerk. (Voluntary - See page 18.)

TERM BEGINS: The first Monday of the month following the regular election of trustees. Within 60 days after their election or appointment, the incumbent and new trustees shall meet to organize the Board. (75 ILCS 15/4-9)

TERM OF OFFICE: 6 years, Library Board by resolution may change to 4-year terms. (75 ILCS 15/4-3)

LIBRARY

(Municipal-Township)

OFFICE: Local Library Board - Trustee*

MINIMUM AGE: Qualified elector/registered voter.

RESIDENCY: Resident of incorporated town, village or township involved. (75 ILCS 5/4-4)

SIGNATURE REQUIREMENTS: Petition signed by at least 50 qualified voters residing in the incorporated town or village except a village under the commission form of government* or township. (75 ILCS 5/4-3.3)

PETITION: Nonpartisan SBE No. P-4.

STATEMENT OF CANDIDACY: Filed with nominating petitions. Nonpartisan SBE No. P-1A.

LOYALTY OATH: (Optional) Filed with nominating petitions. SBE No. P-1C.

STATEMENT OF ECONOMIC INTERESTS: Filed with county clerk. (See page 17.)

FILING DATES: Not more than 78 nor less than 71 days prior to the Consolidated Election, January 16-23, 1995.

WHERE TO FILE: Local municipal or township clerk.

CAMPAIGN FINANCIAL DISCLOSURE: Filed with the State Board of Elections and the county clerk.

FAIR CAMPAIGN PRACTICES ACT: Filed with county clerk. (Voluntary - See page 18.)

TERM BEGINS: Trustees hold office until their successors are elected and qualified (75 ILCS 5/4-3.1). Within 60 days after their election the trustees shall meet and organize (75 ILCS 5/4-6).

*Library Board of Trustees are appointed by the village council under the Commission form of government. (75 ILCS 5/4-2)

TERM OF OFFICE: 6 years for incorporated towns, villages, and library boards. (Library Board by resolution may change to 4-year terms.) (75 ILCS 5/4-3.1)

4 years for Township Public Libraries. (75 ILCS 5/4-3)

REGIONAL BOARD OF SCHOOL TRUSTEES

(EDUCATIONAL SERVICE REGION)

OFFICE: Regional Board of School Trustee.

QUALIFICATIONS: No person shall be eligible who is a member of a school board or who is a school board employee or the holder of any county office.

MINIMUM AGE: Qualified elector/registered voter.

RESIDENCY: Resident of the region and a registered voter. (105 ILCS 5/6-3)

SIGNATURE REQUIREMENTS: Signature requirements for regional board of school trustees - (single or multi-county) - petition signed by at least 50 qualified voters from the educational service region. In addition, the petition shall specify the county and township (or road district) of the candidate's residence. (105 ILCS 5/6-10)

PETITION: Nominating petition for single county Regional School Trustee - SBE No. P-21A. Nominating petition for multi-county Regional School Trustee - SBE No. P-21.

STATEMENT OF CANDIDACY: Filed with nominating petitions. Nonpartisan SBE No. P-1A.

LOYALTY OATH: (Optional) Filed with nominating petitions. SBE No. P-1C.

STATEMENT OF ECONOMIC INTERESTS: Filed with county clerk in county of residence. (See page 17.)

FILING DATES: Not more than 78 nor less than 71 days prior to the Nonpartisan Election, August 21-28, 1995.

WHERE TO FILE: Single county region - filed with county clerk. Multi-county regions - filed with the State Board of Elections.

CAMPAIGN
FINANCIAL
DISCLOSURE:

Filed with the State Board of Elections and the county clerk.

FAIR CAMPAIGN
PRACTICES ACT:

Filed with the county clerk. (Voluntary - See page 18.)

TERM BEGINS:

The first Monday of the month, December 4, 1995, following their election or until their successors are elected and qualified. (105 ILCS 5/6-17)

TERM OF OFFICE:

7 members - 6-year terms. (105 ILCS 5/6-2 and 6-17)

REGIONAL BOARD MEMBERSHIP

The regional board of school trustees, in both single county and multi-county educational service regions, shall consist of seven members. In single county regions not more than one trustee may be a resident of any one congressional township; however, in case there are fewer than seven congressional townships in the region then not more than two of such trustees may be residents of the same congressional township. In two-county regions at least two trustees shall be residents of each county. In regions of three or more counties at least one trustee shall be a resident of each county. If more than seven counties constitute the educational service region, the regional board of school trustees shall consist of one resident of each county. (105 ILCS 5/6-2)

BOARDS OF EDUCATION

OFFICE: Board of Education Member.

MINIMUM AGE: Qualified elector/registered voter.

RESIDENCY: Any person who, on the date of election, is a U.S. citizen of the age of 18 or over and a resident of the State and the territory encompassing the district for one year preceding the election in eligible. In addition, a member cannot serve as a school trustee or school treasurer. (105 ILCS 5/10-10)

SIGNATURE REQUIREMENTS: Members, Boards of Education - by petition - signed by at least 50 qualified voters or 10% of the voters, whichever is less, residing within the district. (105 ILCS 5/9-10)

PETITION: Board of Education petition. SBE No. P-7.

STATEMENT OF CANDIDACY: Filed with nominating petitions. Nonpartisan SBE No. P-1A.

LOYALTY OATH: (Optional) Filed with nominating petitions. SBE No. P-1C.

STATEMENT OF ECONOMIC INTERESTS: Filed with county clerk in county of residence. (See page 17.)

FILING DATES: Not more than 78 nor less than 71 days prior to the Nonpartisan Election, August 21-28, 1995.

WHERE TO FILE: Board of Education Member files with the Secretary of the Board of Education or designated representatives*.

CAMPAIGN FINANCIAL DISCLOSURE: Filed with the State Board of Elections and the county clerk.

*If secretary is incumbent board member seeking re-election, a disinterested person must witness the filing of the Secretary's petition.

FAIR CAMPAIGN
PRACTICES ACT:

Filed with county clerk. (Voluntary - See page
18.)

TERM BEGINS:

Within seven days after the election, the board
shall organize. The president and secretary
elected by the board shall serve a term of two
years unless the board adopts a resolution
providing for a term of one year. (105 ILCS
5/10-5)

TERM OF OFFICE:

4-year; by referendum, 6-year. (105 ILCS 5/9-
5)

SCHOOL DIRECTOR
(In districts having population fewer than 1,000)

and

TOWNSHIP LAND COMMISSIONERS*
(In counties having fewer than 220,000 population)

OFFICE: School Directors and Township Land Commissioners.

MINIMUM AGE: Qualified elector/registered voter.

RESIDENCY: Any person who, on the date of election, is a U.S. citizen of the age of 18 or over and a resident of the State and the territory encompassing the district for one year preceding the election is eligible. (105 ILCS 5/10-3)

ELIGIBILITY: A land commissioner or director cannot serve as a school trustee or school treasurer. (105 ILCS 5/10-3)

SIGNATURE REQUIREMENTS: School Directors and Township Land Commissioners - by petition signed by at least 25 qualified voters or 5% of the voters, whichever is less, residing within the district. (105 ILCS 5/9-10)

PETITION: Board of Education petition. SBE No. P-7.

STATEMENT OF CANDIDACY: Filed with nominating petitions. Nonpartisan SBE No. P-1A.

LOYALTY OATH: (Optional) Filed with nominating petitions. SBE No. P-1C.

STATEMENT OF ECONOMIC INTERESTS: Filed with county clerk. (See page 17.)

FILING DATES: Not more than 78 nor less than 71 days prior to the Nonpartisan Election, August 21-28, 1995.

*In counties of fewer than 220,000 inhabitants with townships with common school lands, there shall be three land commissioners elected in the same manner as provided for election of school directors. (105 ILCS 5/15-24)

WHERE TO FILE: School Director files with Secretary of the Board of School Directors. Township Land Commissioner files with the Township Land Commissioner's Treasurer.

CAMPAIGN
FINANCIAL
DISCLOSURE: Filed with the State Board of Elections and the county clerk.

FAIR CAMPAIGN
PRACTICES ACT: Filed with county clerk. (Voluntary - See page 18.)

TERM BEGINS: School Directors and Land Commissioners, shall meet and organize within seven days after the regular election by appointing one of their number president and another clerk. (105 ILCS 5/10-5 and 15-24)

TERM OF OFFICE: Single School Districts, 3 members - 4-year terms. Consolidated School Districts, 7 members - 4-year terms. (105 ILCS 5/10-1 and 10-4)

TOWNSHIP TRUSTEES OF SCHOOLS

OFFICE: Trustee of Schools. (Cook County)

MINIMUM AGE: Qualified elector/registered voter.

RESIDENCY: Resident of township. If there are three or more school districts in a township, no two trustees shall reside, when elected, in the same school district; except that in townships in which at least 90% of the electors reside in one school district, this restriction shall not apply. (105 ILCS 5/5-3)

ELIGIBILITY: No person shall be eligible for the office of trustee of schools and school director or school board member simultaneously. (105 ILCS 5/5-3)

SIGNATURE REQUIREMENTS: Signed by at least 25 qualified voters of the school township. (105 ILCS 5/5-4)

PETITION: Petition for nomination of township school trustee. SBE No. P-22.

STATEMENT OF CANDIDACY: Filed with nominating petitions. Nonpartisan SBE No. P-1A.

LOYALTY OATH: (Optional) Filed with nominating petitions. SBE No. P-1C.

STATEMENT OF ECONOMIC INTERESTS: Filed with county clerk. (See page 17.)

FILING DATES: Not more than 78 nor less than 71 days prior to the Nonpartisan Election, August 21-28, 1995.

WHERE TO FILE: Township School Treasurer. (Appointed by the Trustees of Schools.)

CAMPAIGN FINANCIAL DISCLOSURE: Filed with the State Board of Elections and the county clerk.

FAIR CAMPAIGN PRACTICES ACT: Filed with county clerk. (Voluntary - See page 18.)

TERM BEGINS: Trustees of schools shall enter upon the duties of their office on the first Monday of the month following their election, December 4, 1995. (105 ILCS 5/5-14) Organization - within 10 days following commencement of their terms, the Trustees shall organize by appointing one of their number president. (105 ILCS 5/5-15)

TERM OF OFFICE: 6 years. (105 ILCS 5/5-13)

BOARD OF EDUCATION

(Under Article 33 - City of Peoria Only)

OFFICE: Board of Education Member.

MINIMUM AGE: Qualified elector/registered voter.

RESIDENCY: Resident of district for at least one year immediately preceding election. (105 ILCS 5/33-2)

SIGNATURE REQUIREMENTS: At least 200 qualified voters of the district. (105 ILCS 5/33-2)

PETITION: Board of Education petition. SBE No. P-7.

STATEMENT OF CANDIDACY: Filed with nominating petitions. Nonpartisan SBE No. P-1A.

LOYALTY OATH: (Optional) Filed with nominating petitions. SBE No. P-1C.

STATEMENT OF ECONOMIC INTERESTS: Filed with county clerk. (See page 17.)

FILING DATES: Not more than 78 nor less than 71 days prior to the Consolidated Election in odd-numbered years, January 16-23, 1995.

WHERE TO FILE: Secretary of the Board of Education.

CAMPAIGN FINANCIAL DISCLOSURE: Filed with the State Board of Elections and the county clerk.

FAIR CAMPAIGN PRACTICES ACT: Filed with county clerk. (Voluntary - See page 18.)

TERM BEGINS: All terms shall commence on July 1 following the election. (105 ILCS 5/33-1)

TERM OF OFFICE: 5-year terms (105 ILCS 5/33.1) by referendum may change to 4-year terms. (105 ILCS 5/33-1A)

COMMUNITY COLLEGE DISTRICT

OFFICE: Trustee.

MINIMUM AGE: Qualified elector/registered voter.

RESIDENCY: Resident of State and the territory encompassing community college district for one year immediately preceding election. (110 ILCS 805/3-7)*

SIGNATURE REQUIREMENTS: At least 50 qualified voters or 10% of voters, whichever is less, residing within the district. (110 ILCS 805/3-7.10)

PETITION: Community College petition. SBE No. P-6.

STATEMENT OF CANDIDACY: Filed with nominating petitions. Nonpartisan SBE No. P-1A.

LOYALTY OATH: (Optional) Filed with nominating petitions. SBE No. P-1C.

STATEMENT OF ECONOMIC INTERESTS: Filed with county clerk in county of residence. (See page 17.)

FILING DATES: Not more than 78 nor less than 71 days prior to the Nonpartisan Election, August 21-28, 1995.

WHERE TO FILE: With the Secretary of the Board of Community College District or designated representative.**

CAMPAIGN FINANCIAL DISCLOSURE: Filed with the State Board of Elections and the county clerk.

FAIR CAMPAIGN PRACTICES ACT: Filed with county clerk. (Voluntary - See page 18.)

*Belleville Area Community College District Trustees run from separate subdistricts; all others run at large.

**If secretary is an incumbent board member seeking re-election, a disinterested person must witness the filing of the Secretary's petition. (110 ILCS 805/3-7.10)

TERM BEGINS: On or before the first Monday (December 4, 1995) of the month immediately following the election, the board shall organize. The Chairman, Vice Chairman and Secretary elected by the board shall serve a term of two years unless the board adopts a resolution providing for a term of one year. (110 ILCS 805/3-8)

TERM OF OFFICE: 6-year terms. (110 ILCS 805/3-7)

FIRE PROTECTION DISTRICT

OFFICE: Trustee.

MINIMUM AGE: Qualified elector/registered voter.

RESIDENCY: Resident of the fire protection district.
(70 ILCS 705/4 and 4.1)

In the case of Multi-County District, the number of trustees for each county shall be proportional to the number of district residents from that county in relation to the district's total population. Not more than one trustee can be from a municipality unless that municipality has more than 50% of the population in the district. (70 ILCS 705/4 and 4.1)

SIGNATURE
REQUIREMENTS:

Not less than 5% nor more than 8% (or 50 more than minimum, whichever is greater) of the number of people who voted at the last regular election in which such district voted as a unit for the election of officers to serve its respective territorial area. (10 ILCS 5/10-3.1) (70 ILCS 705/4.1)

PETITION: Nonpartisan petition. SBE No. P-4.

STATEMENT OF
CANDIDACY: Filed with nominating petitions. Nonpartisan
SBE No. P-1A.

LOYALTY OATH: (Optional) Filed with nominating petitions.
SBE No. P-1C.

STATEMENT OF
ECONOMIC
INTERESTS: Filed with county clerk. (See page 17.)

FILING DATES: Not more than 78 nor less than 71 days prior to
the Nonpartisan Election, August 21-28, 1995.

WHERE TO FILE: Filed with the Secretary of the District.

CAMPAIGN
FINANCIAL
DISCLOSURE: Filed with the State Board of Elections and the
county clerk.

FAIR CAMPAIGN
PRACTICES ACT: Filed with county clerk. (Voluntary - See page
18.)

TERM BEGINS: On the first Monday of the month following
their election and until their respective
successors are elected and qualified. (70 ILCS
705/4.1)

TERM OF OFFICE: 6-year terms. (70 ILCS 705/4 and 4.1)

CHAIN-O-LAKES

FOX RIVER WATERWAY MANAGEMENT AGENCY

OFFICE: 3 directors to be elected in 1995
2 directors for McHenry County
1 director for Lake County

MINIMUM AGE: Registered voter. (615 ILCS 90/5)

RESIDENCY: A resident of a member county and the territory
of the agency. (615 ILCS 90/5)

SIGNATURE
REQUIREMENTS: At least 200 qualified voters of such county
who reside within the territory of the agency.
(615 ILCS 90/5)

PETITIONS: Nonpartisan - SBE No. P-4-1

STATEMENT OF
CANDIDACY: Filed with nominating petitions. Nonpartisan
SBE No. P-1A.

LOYALTY OATH: (Optional) Filed with nominating petitions.
SBE No. P-1C.

STATEMENT OF
ECONOMIC
INTERESTS: Filed with county clerk of residence. (See
page 17.)

FILING DATES: January 16-23, 1995

WHERE TO FILE: State Board of Elections.

CAMPAIGN
FINANCIAL
DISCLOSURE: Filed with the State Board of Elections and the
county clerk.

FAIR CAMPAIGN
PRACTICES ACT: Filed with county clerk. (Voluntary - See page
18.)

TERM BEGINS: First Monday of the month following their
election, May 1, 1995. (615 ILCS 90/5)

TERM OF OFFICE: 4-year terms. (615 ILCS 90/5)

FOREST PRESERVE DISTRICT

OFFICE: Commissioners of Forest Preserve District.
(In counties with population less than 90,000)

MINIMUM AGE: Qualified elector/registered voter.

RESIDENCY: Resident of the forest preserve district. (70
ILCS 805/3.5)

SIGNATURE
REQUIREMENTS: For initial election of officers, at least .5%
of the total number of registered voters in the
political subdivision or a minimum of 25,
whichever is greater. (10 ILCS 5/10-3.1)

PETITION: Nonpartisan petition. SBE No. P-4.

STATEMENT OF
CANDIDACY: Filed with nominating petitions. Nonpartisan
SBE No. P-1A.

LOYALTY OATH: (Optional) Filed with nominating petitions.
SBE No. P-1C.

STATEMENT OF
ECONOMIC
INTERESTS: Filed with county clerk. See page 17.)

FILING DATES: Not more than 78 nor less than 71 days prior to
the Consolidated Election, January 16-23, 1995.

WHERE TO FILE: With the Secretary of the District.

CAMPAIGN
FINANCIAL
DISCLOSURE: Filed with the State Board of Elections and the
county clerk.

FAIR CAMPAIGN
PRACTICES ACT: Filed with county clerk. (Voluntary - See page
18.)

TERM BEGINS: On the first Monday of the month following the
month of their election. (70 ILCS 805/3.5)

TERM OF OFFICE: 4-year terms. (70 ILCS 805/3.5)

OBJECTIONS TO NOMINATING PAPERS

FILING OBJECTION PETITION:

Nomination papers shall be deemed to be valid unless objections are filed in writing, an original and one copy, within five business days after the last day for filing nomination papers. Objectors petitions are filed with the same office which nominating petitions are filed.

PROCESSING OBJECTION:

Not later than 12:00 noon on the second business day, after receipt of the objector's petition, the election authority or local election official, shall transmit by registered mail or receipted personal delivery the Certificate of Nomination or nomination papers and original objector's petition to the chairman of the proper electoral board designated in Section 10-9, or his authorized agent, and shall transmit a copy by registered mail or receipted personal delivery of the objector's petitions, to the candidate whose Certificate of Nomination or nomination papers are objected to, addressed to the place of residence designated in said Certificate of Nomination or nomination papers.

RESPONSIBILITY OF CHAIRMAN OF ELECTORAL BOARD:

Within 24 hours after receipt of the objector's petition, the chairman of the electoral board shall send a call by registered or certified mail to each of the members of the electoral board, the objector, and the candidate, and shall also cause the Sheriff of the county or counties in which such officers and persons reside to serve a copy of such call upon each of the officers and persons.

ELECTORAL BOARD MEETING:

Meeting of the electoral board shall not be less than three nor more than five days after receipt of the objector's petition by the chairman of the electoral board. The Municipal Officers Electoral Board, the Township Officers Electoral Board and the Education Officers

Electoral Board are required to convene hearings in the county courthouse.

JUDICIAL
REVIEW FILED:

Within 10 days after the decision of the Electoral Board, the candidate or objector aggrieved by the decision may file a petition for Judicial Review with the Clerk of the Circuit Court. Court hearings are to be held within 30 days after the filing of the petition and a decision delivered promptly thereafter.

NO JUDICIAL
REVIEW:

If no petition for Judicial Review has been filed within 10 days after the decision of the Electoral Board, the Electoral Board shall transmit a copy of its ruling together with the original Certificate of Nomination or nomination papers or petitions and the original objector's petitions to the officers or board with whom they were on file and such officer or board shall abide by and comply with the ruling so made to all intents and purposes. (10 ILCS 5/10-8, 10-9, 10-10, and 10-10.1)

STATE BOARD OF ELECTIONS
State of Illinois

David E. Murray, Chairman
Lawrence E. Johnson, Vice Chairman
Hannelore Huisman
Judith A. Jones
John J. Lanigan
Langdon D. Neal
Theresa M. Petrone
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