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1982

Voters' Manual



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INTRODUCTION

This manual has been prepared to assist Oregonians in exercising their right of franchise.

Oregon continues to lead the way in making the voter registration and voting process accessible to as large a segment of eligible citizens as possible. Progressive election laws have made registration by mail the primary means of registering to vote. Other provisions have made it convenient for handicapped electors to vote both at the polls and by absentee ballot. Also, absentee voting procedures have been simplified for service voters and overseas voters and their spouses and dependents. A bill passed by the 1981 Legislative Assembly has made it possible for certain jurisdictions to hold elections exclusively by mail.

These and other vital elements of the voting process are highlighted in this manual. Further assistance can be obtained by contacting your county elections official or the Elections Division of the Secretary of State's office. A complete listing of county elections officials is provided at the end of this manual for your information.

A chart is featured on pages 2 and 3 of this manual to provide basic information about voter registration and voting at the polling place, by absentee ballot, or by mail. The information is highlighted for easy reference. Complete discussion of the information in the chart is provided in the text of this manual.


NORMA PAULUS

VOTERS' MANUAL
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DATES TO REMEMBER

Following are some important dates to remember through 1982.

<u>DATE</u>	<u>SIGNIFICANCE</u>
March 19, 1982	First day absentee voters may apply for primary election ballots.
* March 30, 1982	Special Election Date, if called by governing body.
April 28, 1982	Last day to change party affiliation before primary election.
* May 18, 1982	Primary Election Day.
* June 29, 1982	Special Election Date, if called by governing body.
* August 10, 1982	Special Election Date, if called by governing body.
September 3, 1982	First day absentee voters may apply for general election ballots.
* September 21, 1982	Special Election Date, if called by governing body.
* November 2, 1982	General Election Day.

* Notices of elections held on these dates must be published. Watch your local newspapers for these notices.

REGISTRATION AND VOTING

The following chart provides a brief, at-a-glance look at voter registration and the voting process in Oregon. For more detailed explanatory information, turn to the pages indicated after specific chart entries.

ACTION	WHO	WHEN	HOW
REGISTERING TO VOTE (p. 4)	Any person who: - Is a citizen of U.S. - Will be 18 or older on or before date of election. - Is a resident of Oregon. (p. 4)	Any time during year; or not later than 30th day before any election conducted by mail. (p. 6)	1) Fill out and mail to the county clerk, a post card registration form (p. 4); OR 2) Appear personally in the office of the county clerk and request to be registered (p. 11); OR 3) Appear personally before a deputy clerk at a location designated by the county clerk, if any, in your county, and request to be registered. (p. 5)
REREGISTERING TO VOTE	Any elector who: - Has changed residence address. (p. 5) - Wishes to change party affiliation. (p. 5) - Has had a name change for any reason.	Any time during year (Party cannot be changed after 20th day before Primary Election.)	Reregistration is the same as registering for the first time; see "REGISTERING TO VOTE," above.
OBTAINING A CERTIFICATE OF REGISTRATION	Any person who registers or reregisters within 20 days of any election, and whose name will not appear in poll book. (p. 5)	Within 20 days of any election up to and including election day.	1) Fill out and mail to the county clerk, post card registration form (p. 4); OR 2) Appear personally in the office of the county clerk and request to be registered (p. 11); OR 3) Appear personally before a deputy clerk in a location designated by the county clerk, if any in your county, and request to be registered. (p. 5)
VOTING AT THE POLLING PLACE	Any elector whose name is printed in poll book;	Between 8 a.m. and 8 p.m. on election day.	1) Appear personally before election board at polling place for your precinct. (p. 6) 2) State full name and address (and party affiliation at Primary Election) to poll book clerk. 3) Sign poll book. 4) Mark ballot and return to appropriate election board clerk. (p. 6) 5) Drop ballot into ballot box or watch as election board clerk does it.
	-----OR----- Any elector who has obtained a certificate of registration. (p. 6)	Between 8 a.m. and 8 p.m. on election day.	1) Appear personally before election board at polling place indicated on certificate of registration. 2) Sign certificate of registration in presence of election board clerk and turn it in to clerk. 3) Mark ballot and return to appropriate election board clerk. (p. 6) 4) Drop ballot into ballot box or watch as election board clerk does it.
VOTING BY ABSENTEE BALLOT	Any elector who will not be able to appear personally at polling place.	From 60th day before election to 8 p.m. on election day.	1) Make written application for absentee ballot personally or by mail at office of county clerk. NOT ALL BALLOTS WILL BE MAILED. (p. 7) 2) Mark ballot and seal in return envelope. (p. 7) 3) Sign oath on return envelope, and return personally or by mail to office of county clerk not later than 8 p.m. on election day. (p. 7)
VOTING BY MAIL	Any qualified elector in a jurisdiction conducting an election entirely by mail.	From time clerk mails ballots (between 20th and 5th day before election) to 8 p.m. on election day.	1) Receive ballot packet sent to all qualified electors automatically by county clerk. (p. 6) 2) Mark ballot and seal in return envelope. (p. 7) 3) Sign oath on return envelope, and return personally or by mail to office of county clerk not later than 8 p.m. on election day. (p. 7)

REGISTERING TO VOTE

Voter registration: Voter registration in Oregon is permanent, unless an elector shows no voter activity for a two-year period, or changes residence, name, party or other information on the voter registration card. The elector does not have to "renew" the voter registration periodically.

Residency requirement: Oregon does not require a waiting period before a person may register to vote. Any person who is a citizen of the United States, a resident of the State of Oregon and will be 18 years old on election day may register to vote. However, a person registering to vote must have resided in the state at least 20 days before actually voting.

One exception to this provision occurs at the time of a presidential primary or general election. If a person meets all qualifications, except the 20-day residency requirement, that person may obtain a certificate of registration marked "Presidential Only" from the county clerk of the person's county of residence. The certificate of registration authorizes a person to cast a limited ballot for presidential and vice-presidential candidates.

Registration forms: Registration by mail is the principal means by which to register to vote in Oregon. Mail-in registration forms are available in prominently displayed dispensers throughout the state. They are found in buildings such as courthouses, public schools, banks, city halls, savings and loan offices, Motor Vehicle Division offices, and other buildings with high public access.

The form must be filled out completely and accurately. A completed registration form delivered by mail is effective on the day it is received in the office of the county clerk. However, if the form is incomplete, it will be returned to the elector for completion. This will delay the effective date of the registration. Read all instructions carefully.

Mailing addresses for county clerks throughout the state are listed on the registration form and also at the back of this manual.

REREGISTERING TO VOTE

Change of residence: Any change in residence requires a person to reregister before voting, even if the change is within the same precinct.

Change of party: The only time an elector may not change party affiliation is during the period beginning on the 19th day before the primary election and ending at 8:00 p.m. on primary election day. This does not mean a person cannot reregister for the purpose of changing any other voter registration information during that period.

OBTAINING A CERTIFICATE OF REGISTRATION

Registration within 20 days of an election: If a person registers or reregisters within 20 days before any election, the person's name might not appear in the poll book at the appropriate polling place. In this case the person must obtain a Certificate of Registration from the county clerk to vote.

A person must complete a registration form and deliver it by mail or in person to the office of the county clerk to obtain a certificate of registration. The county clerk will mail the certificate to the person if the voter registration form is received by mail on or before the 10th day before the election. If, however, a voter registration form is received by mail in the office of the county clerk after the 10th day before the election, the person wishing to vote by certificate must obtain the certificate in person.

If the county clerk has designated other locations at which registrations may be accepted and certificates issued, a person may deliver the registration form in person at such locations.

VOTING AT THE POLLING PLACE

Polling place location: Lists of precincts and their respective polling places are published in your local newspaper prior to each election. If you cannot find this information, contact the county clerk. An elector must vote at the polling place for the precinct in which the elector resides.

Marking the ballot: Be sure to read your voting instructions carefully. Some Oregon counties use paper ballots for voting and some use punchcards for voting. Each method has a different set of instructions to assist the elector in voting. If you have a problem, an election board clerk will help you.

If you are physically unable to mark your ballot, you may request assistance from two election board clerks or you may have a person of your choice accompany you into the voting booth. See the section on special provisions in this manual for information about other voting options for handicapped electors.

It is permissible for an elector to take a marked sample ballot or voters' pamphlet into the voting booth to use as a guide for marking the ballot. These aids must not be left in the booth after the elector has finished voting.

Use of the certificate of registration: A certificate of registration may be used only at the election for which it is issued. The elector's name should appear in the poll book for subsequent elections. Once the certificate is signed and turned in to the election board, the certificate becomes part of the precinct poll book.

ELECTIONS BY MAIL

Legislation passed by the 1981 Legislative Assembly permits the Secretary of State to authorize county clerks to conduct certain elections exclusively by mail.

When an election is conducted by mail, no polling places will be open for voting, and no person will be permitted to register to vote after the 30th day before the election. Rather, each person registered to vote as of the 30th day before the election will automatically be sent an election-by-mail ballot packet similar to an absentee ballot packet.

The voting-by-mail process will be much like the absentee voting process described in the following section, except that the elector will not be required to submit an application for a ballot. As necessary, specific instructions will accompany ballots mailed by the county clerk for this type of election.

VOTING BY ABSENTEE BALLOT

Application for absentee ballot: Any elector who has reason to believe that the elector will be unable to vote at the polling place on election day may make application for an absentee ballot.

The application must be made in writing and include a statement as to why the applicant will not be able to vote in person and the signature of the applicant. Also, the application should indicate the applicant's residence address and the address to which the ballot should be mailed. If the application is for a primary election, the political affiliation of the elector must be filled in.

The application may be in the form of a letter or your county clerk may provide you with a standard application form. In any case, it is imperative that each applicant signs the application or letter, as Oregon law requires that the signature on the application be compared with that on the registration card.

Application for an absentee ballot may be made no sooner than the 60th day before any election. If application is made by mail, be sure that enough time is allowed for receiving the ballot and returning the ballot to the county clerk.

The county clerk is not required to mail absentee ballots for applications received after the fifth day before the election. Ballots will still be available for applications received after this date, but must be obtained in person at the clerk's office.

Marking the ballot: Special absentee voting instructions will accompany your absentee ballot. Follow these instructions carefully.

Signing absent voter's oath: With each absentee ballot, there will be an absentee ballot return envelope with an oath printed on the outside. When you have finished voting, seal the voted ballot in this envelope and sign the oath. The signature does not have to be witnessed.

Returning the ballot: The ballot must be in the office of the county clerk by 8:00 p.m. election day.

See the section on special provisions for information about absentee voting for service and overseas voters and their spouses and dependents.

SPECIAL PROVISIONS

Handicapped voters: There are a number of requirements in Oregon that are designed to make voting convenient for handicapped electors:

1) Whenever possible, the county clerk must designate polling places that are architecturally accessible to handicapped persons.

2) Polling places with "handicapped" entrances are required to be identified by a nationally recognized physically handicapped symbol on all published polling place lists.

3) If it is not possible for the county clerk to designate a polling place with "handicapped" access, and the handicapped elector cannot get into the polling place, the election board is permitted to take a ballot to a handicapped elector outside the polling place.

4) Any handicapped elector who requests an absentee ballot and indicates on the application that the elector is handicapped, may have a ballot sent automatically for each election held in the same calendar year for which the application was made.

Long term absent voters: A long term absent voter is a resident of Oregon who is absent from the place of residence, and is also; (1) serving in the U.S. Armed Forces, or (2) serving in the U.S. Merchant Marine, or (3) temporarily living outside the territorial limits of the U.S. and the District of Columbia.

Long term absent voters and spouses and dependents of long term absent voters may obtain absentee ballots by submitting a signed, written statement. The statement must contain:

- 1) The name and current mailing address of the applicant;
- 2) A statement that the applicant is a U.S. citizen;
- 3) A statement that the applicant will be 18 or older on the date of the election;

4) The applicant's last Oregon address and a statement that Oregon has been the applicant's residence more than 20 days before the date of the election;

5) A statement of the facts that qualify the applicant as a long term absent voter;

6) A statement that the applicant is not requesting a ballot from any other state and is not voting by any other means except absentee ballot;

7) If the applicant wishes to vote in the Primary Election, the applicant's party affiliation.

The U.S. Department of Defense provides a form that complies with the above requirements. It is recommended that long term absent voters use this form whenever possible.

For long term absent voters, one application is all that is required for each calendar year. The county clerk will keep the application on file and automatically send absentee ballots for any election in which the long term absentee voter is qualified to vote.

Special absentee voting instructions and an absentee ballot return envelope will accompany each absentee ballot. Follow the voting instructions carefully. When you have finished voting, seal the voted ballot in the return envelope and sign the oath printed on the outside. The signature does not have to be witnessed.

MISCELLANEOUS GENERAL PROVISIONS

Voter's Precinct Memorandum Card: Each person registering to vote is issued a precinct memorandum card by the county clerk. This card contains the elector's name and address, the name or number of the elector's precinct, and a list of conditions under which an elector must reregister.

This card is exactly what its title implies. It is a memorandum card. It is not to be used as identification and it is not conclusive proof that the elector is currently registered.

Updating voter registration files: In September of each odd-numbered year, the county clerk mails a notice to every elector who has not shown any voter activity for a two-year period. If an elector receives one of these notices, the elector must reply and confirm the correctness of the information currently on file in the county clerk's office. If the elector wishes to make a change in the information, this notice provides an opportunity to do so. In either case, the elector must reply within 20 days of the date of the notice, or the elector's voter registration will be canceled.

Voters' Pamphlet: Before each primary, general, and statewide special election, a voters' pamphlet is delivered to each residence in the state about 15 days before election day. This pamphlet contains helpful information about candidates and measures and information on voting and voter registration.

Extra copies of voters' pamphlets are available at the county clerk's office and at the local post office.

The primary election and party affiliation: Oregon has a "closed" primary election, meaning that Democrats and Republicans vote for candidates of their respective parties only, non-partisan candidates and measures. An elector who does not wish to affiliate with a major political party may vote only for non-partisan candidates and measures.

COUNTY CLERKS AND ELECTIONS DEPUTIES

<u>COUNTY</u>	<u>COUNTY CLERK</u>	<u>ELECTIONS DEPUTY</u>	<u>ADDRESS</u>	<u>PHONE CLERK/ELECTIONS</u>
Baker	Anita C. Johnson (D)	Jeanette LeGrande	Baker 97814	523-6414 X211/X212
Benton	Dan Burk, Director	Irene Neshyba	Corvallis 97330	757-6831/757-6834
Clackamas	George D. Poppen (D)	John F. Kauffman	Oregon City 97045	655-8451/655-8551
Clatsop	Norma Hunsinger (D)	Joan M. Dukes	Astoria 97103	325-8511/235-8605
Columbia	Reta C. Kerry (D)	Mert Brooks	St. Helens 97051	397-3796/397-3874
Coos	Mary Ann Wilson (D)	Beverly Owen	Coquille 97423	396-3121 X241/X278
Crook	Grace G. Bannon (D)	Vonda Elmore	Prineville 97754	447-6553
Curry	Eugene P. Baumann	Elaine J. Joy	Gold Beach 97444	247-3210/247-3224
Deschutes	Rosemary Patterson (D)	Joyce Genna	Bend 97701	388-6547
Douglas	Doris Wadsworth (R)	Doyle Shaver	Roseburg 97470	440-4324/440-4335
Gilliam	Christopher N. Childs (D)	Sue Miller	Condon 97823	384-2311
Grant	Carol Voigt (R)		Canyon City 97820	575-1675
Harney	Avel Diaz (D)	Dolores Swisher	Burns 97720	573-6641/573-2986
Hood River	Virginia Routson, Director		Hood River 97031	386-1442
Jackson	Waldene Terry (D)	Donna Connor	Medford 97501	776-7242/776-7181
Jefferson	Elaine L. Henderson (D)	Leanna Freeman	Madras 97441	475-2317/475-6613
Josephine	Maxine Foster	Juanita Clark	Grants Pass 97526	474-5252/474/5243
Klamath	Evelyn Biehn	Phyllis Rutledge	Klamath Falls 97601	882-2501

Lake	Fairy Hammersley	Karen O'Connor	Lakeview 97630	947-2239
Lane	Don Penfold, Director	Ralph L. Hoehne	Eugene 97401	687-4029/687-4234
Lincoln	Alberta M. Bryant (D)	Ruth Jenkins	Newport 97365	265-6611 X325/X224
Linn	Del Riley (D)	Heidi Omsted	Albany 97321	967-3829/967-3831
Malheur	Robert L. Morcom (D)	Marilyn Mayhall	Vale 97918	473-3151
Marion	Edwin P. Morgan (R)	Edna Lippert	Salem 97301	588-5225/588-5041
Morrow	Barbara Bloodsworth	Debora Palmer	Heppner 97836	676-9915
Multnomah	William J. Radakovich, Dir.		1040 SE Morrison Portland 97214	248-3724/248-3720
Polk	Violet Starks (R)	Dorothy Riddle	Dallas 97338	370-2515
Sherman	Linda Hasch (D)	Joanne Buck	Moro 97039	565-3606
Tillamook	June Wagner (D)	Jo Veltri	Tillamook 97141	842-5511 X330/X331
Umatilla	Dean Fouquette (D)	Tess Hathaway	Pendleton 97801	276-7111 X208/X254
Union	Shirley L. Bolin (R)	Clareen Cook	LaGrande 97850	963-8686 X220/X222
Wallowa	Marjorie Martin (D)	Alice Lessman	Enterprise 97828	426-3226
Wasco	Sue A. Proffitt (D)	Karen LeBreton	The Dalles 97058	296-6159
Washington	Jack Beeler, Manager		Hillsboro 97123	648-8767/640-3548
Wheeler	Arlene Stegner (D)	o	Fossil 97830	763-2400
Yamhill	Charles Stern (D)	Jere Boundy	McMinnville 97128	472-9371 X556/X282

