

Application Form



The Charles and Kathleen Manatt **Democracy Studies Fellowship Program**

A. CONTACT INFORMATION

Name:

First

Middle

Last/Surname

CURRENT ADDRESS (Valid Until: _____)

Address:

Street address

Apt/Suite

City

State

Zip

Phone numbers:

X

X

Area Code

Number

Extension

Alternate Number

Extension

Fax number:

Area Code

Number

Email address:

PERMANENT ADDRESS (if different from above)

Address:

Street address

Apt/Suite

City

State

Zip

Phone numbers:

X

X

Area Code

Number

Extension

Alternate Number

Extension

Please email or mail us the following documents **by April 1, 2015**:

- **1 copy** of this application form.
- **1 copy** of your current graduate transcript.
- **1 copy** of your CV.
- **1 copy** of one unpublished academic writing sample of up to 10 pages to be evaluated for originality of thought, writing quality and rigor of research design (may be an excerpt).
- **2 letters of recommendation**, one from a faculty member familiar with your work, and one from another source.

Applications must be postmarked by April 1, 2015

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B. EDUCATION

Please list below all colleges and universities attended, beginning with your current enrollment.

Institution

Major/Concentration

C. CITIZENSHIP/ PASSPORT

I am a citizen of: _____ If US citizen, provide Social Security #: _____

D. LANGUAGES

Please indicate your level of fluency, using the following descriptions as a guide.

- 1 = Elementary Proficiency: able to satisfy routine travel needs and minimum courtesy requirements
- 2 = Limited Working Proficiency: able to satisfy routine social demands and limited work requirements
- 3 = Minimum Professional Proficiency: able to speak and understand with sufficient accuracy and vocabulary to participate in most and informal conversations on practical social and professional topics; able to read standard newspaper items, routine correspondence, reports and technical material in your field of specialization and to draft similar materials
- 4 = Full Professional Proficiency: able to use the language fluently and accurately on all levels normally pertinent to professional needs; able to read or write all styles and forms of the language pertinent to professional needs
- 5 = Native or Bilingual Proficiency: proficiency equivalent to that of an educated native speaker

	Speaking	Understanding	Reading	Writing
English	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5

E. EXPERIENCE

Political/Professional Experience:

Please describe any political and/or professional experience directly relevant to the fellowship. Please limit this to 250-500 words, you may insert your response in this application or attach an external Word document.

Research Experience:

Please describe any research experience directly relevant to the fellowship. Please limit this to 250-500 words, you may insert your response in this application or attach an external Word document.

F. STATEMENT OF RESEARCH

Please provide a brief statement outlining what research you propose to use the eight to ten week fellowship to accomplish. Your proposal should build on your current work and should relate to some aspect of providing assistance to countries in democratic transition. Be specific as to how you envision making use of resources at IFES and elsewhere in Washington, DC. In addition, please also describe how this project fits in to your career plans. Please limit this statement to 500-100 words, you may insert your response in this application or attach an external Word document.

G. RESEARCH AREA

Below is a list of thematic service lines at IFES. Please choose an area from the list below that best fits your research, and in 250 words or less, suggest why it is a good fit. You may insert your response into this application or attach an external Word document.

1. Civic and Voter Education
2. Conflict, Security and Violence
3. Disability Access and Inclusion
4. Electoral Integrity
 - Political finance
 - EDR
 - Fraud and malpractice
5. Electoral Management and Leadership
 - Strategic planning
 - Electoral leadership
 - External relations and outreach
 - Operational planning
6. Electoral Legal Framework
 - Legal and constitutional reform
 - EMB regulatory reform
 - Boundary delimitation
 - Electoral system design
7. Electoral Operations
 - Voter registration
 - Polling station operations
 - Election support operations
 - Counting and tabulation
 - Absentee voting
8. Gender
9. Technology
 - Election technology
 - Data collection and visualization
 - Communication and engagement
10. Training
11. Youth and Other Marginalized Groups
 - Youth
 - Ethnic/religious minorities

- Indigenous persons

12. The Political Economy of Elections

H. REQUIREMENTS

The following documents are needed to complete your application.

- **1 copy** of this application form.
- **1 copy** of your current graduate transcript.
- **1 copy** of your CV.
- **1 copy** of one unpublished academic writing sample of up to 10 pages to be evaluated for originality of thought, writing quality and rigor of research design. (may be an excerpt)
- **2 letters of recommendation**, one from a faculty member familiar with your work, and one from another source.

Applications may be sent by mail or email.

POSTAL APPLICATIONS: Applicants may mail all required documents in one package or recommendation letters may be mailed directly from a faculty member. *Please note, IFES is not responsible for incomplete application packages.*

EMAIL APPLICATIONS: All forms may be emailed, but letters of recommendation must be emailed directly by the faculty member. If the faculty member would like to mail the letter directly to us, they may do so. Transcripts may be emailed directly from the university or sent separately in the mail. *Please note, IFES is not responsible for incomplete application packages.*

FUNDING AND REQUIREMENTS: Manatt Fellows receive a stipend of \$5,000, to be broken into three increments. Fellows will receive \$2,000 upon the start of the fellowship, \$2,000 midway through, and \$1,000 upon the completion of their research paper. Fellows must complete a paper for public or IFES internal presentation. Fellows have the benefit of mentorship from IFES' international election and democracy experts on staff, and access to IFES research and election materials.

Please mail or email all documents listed above to the following address by **April 1, 2015**:

Ayesha Chugh
The Center for Applied Research and Learning
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Washington, DC 20006
achugh@ifes.org