



INTERNATIONAL FOUNDATION FOR ELECTORAL SYSTEMS

Solicitation no. RFP-20-010, Auditing Services in North Macedonia

Questions and Answers

November 5, 2019

Question No. 1: What is the total amount which is subject of Audit? The RFP states a total amount of 5.462.380 CHF, while afterwards limit the expenses of the implementation partners to IFES North Macedonia (not more than 2.950.102 CHF) and NYCM (not to exceed 1.033.268 CHF). If we add IFES and NYCM budget, we will reach 3.983.370 CHF? Why is such a difference?

IFES Responds: Subject of this RFP is limited to auditing the local offices of IFES North Macedonia and NYCM so, the amounts stated above are related to expenses incurred by IFES North Macedonia (not more than 2.950.102 CHF) and NYCM (not to exceed 1.033.268 CHF). The difference will be part of another RFP, directly managed by IFES HQ and are not subject to this audit.

Question No. 2: Are there any sub-granting schemes?

IFES Responds: Yes, it is expected that several sub-grants will be executed by the NYCM.

Question No. 3: Can you tell us what is the budget structure alike? It can be stated in percentages (for example, 30% of total budget is for the Human resources)? Etc...

IFES Responds: Approximately 50% of the funds are allocated to administrated activities; for short term experts and local support staff approximately 25% are allocated; 25 % for local support office

Question No. 4: Where will be the location of the audit?

IFES Responds: The location of the audit will be in Skopje, North Macedonia.

Question No. 5: To participate in the procedure, we would need registration documents for the following entities:

- Swiss Agency for Development and Cooperation (SDC)
- International Foundation for Electoral System (IFES) – preferably official registration for the project in Macedonia
- National Youth Council of Macedonia (NYCM)

IFES Responds: The requested documents will be provided to the contracted service provider.