



INTERNATIONAL FOUNDATION FOR ELECTORAL SYSTEMS

Request for Proposal RFP-21-053 Provision of Videography Services in Myanmar, Nepal, and AGENDA

Questions and Answers

August 5, 2021

Q1. As per our understanding, the vendor is expected to provide production of several videos. The videos are not intended to be strictly animation but a mixture of live action screencast and motion graphics. We would like to know whether the vendor is supposed to shoot these videos on location?

- IFES Response: Vendors will not be required to shoot videos on location, but they may be asked to edit pre-prepared videos, record live Zoom sessions and perform other technical services as outlined in the scope of work.

Q2: Based on the recent announcement from your procurement, can we assume that animation is no longer part of the scope?

- IFES Response: Videos may include special graphic elements and animation. There have been no changes to the scope of work.

Q2. Question: Would you be able to provide a budget range for the services outlined in the RFQ?

- IFES Response: Unfortunately, IFES cannot provide a budget range for this project. Prospective vendors are encouraged to provide estimates based on the RFP specifications. For example, the RFP requests several videos (4-6 videos) ranging from 1-3 minutes. If possible, estimate the cost based on length (1, 2 and 3 minutes) and by the cost of the type of production.

Q3. Question: Could you schedule a call to provide more information about the production?

- IFES Response: All information relevant to the production is provided in the Scope of Work section of the Request for Proposal (RFP). In order to give equal opportunity to all interested vendors, IFES cannot hold separate discussions with individual vendors.

All vendors are encouraged to submit samples of their previous work and provide an estimate of the cost and production timelines.

End of Questions and Answers