



Date: August 1, 2016

Ref.: **Addendum No. 1 - RFQ-16-116**

Subject: Solicitation for Purchase and Delivery of Video Projectors in Cote d'Ivoire

The purpose of this Request for Quotes (RFQ) is to invite prospective suppliers to submit quotations for the purchase, delivery and installation of video projectors in Cote d'Ivoire. The RFQ provides suppliers with the relevant operational and performance requirements. Please note that this RFQ is being issued simultaneously in French.

When submitting quotations, vendors must respect all instructions, terms of reference, technical specifications, etc. contained in this RFQ. Non-responsive applications will not be considered.

BACKGROUND

IFES is an independent, non-governmental organization (NGO) with headquarters registered in the United States. IFES promotes democratic stability by providing technical assistance to the electoral cycle worldwide to enhance citizen participation and strengthen civil societies, governance and transparency.

DESCRIPTION OF GOODS/SERVICES

The request for quotations is for the purchase, delivery and installation of 17 video projectors in Cote d'Ivoire.

Delivery:

Delivery timelines provided must be door-to-door, from the point of origin to the Independent Electoral Commission (CEI), Abidjan, Cote d'Ivoire. In the presence of any local legal requirement to produce or deliver the products and/or services described in the Scope of work, the supplier will include the time needed to obtain possible, licenses, clearances and/or approvals in the timeline.

Equipment Specifications:

The required equipment specifications are as follows:

Product	Description	Quantity
Video Projector	Minimum requirement of the video projector: <ul style="list-style-type: none"> • Luminosity:3,000 ANSI lumens • Projection technology: DLP • Native resolution: XGA (1024x768) • Ratio of the formatted image: 4:3 • Aspect ratio: 4:3, 16:9 • Projection distance: 1-11,9m • Contrast ratio: 13,000:1 • Capacity of zoom: Manuel • Number of colors: 1,07m • Luminosity (economy model): 2,400 ANSI lumens • Keystone correction, horizontal : -40 - 40° 	17

	<ul style="list-style-type: none"> • Lamp lifetime : 6000h • Quantity of lamps : 1 • Fixed focal length : 21.95 - 24.18 mm • Opening width : 2.51 - 2.69 • Digital zoom : 2x • Optic zoom : 1,1x • 3D compatible • Number of VGA ports (D-Sub) : 1 • Number of HDMI ports : 1 • Quantity of USB 2.0 ports : 1 • Composite Video inputs : 1 • Noise level : 30 dB • Noise level (economy mode) : 27 dB • Input voltage: 220V • Remote control 	
--	---	--

1. The quoted price must include an equipment warranty of at least 1 year.
2. The supplier will be responsible for the delivery of the equipment in the CEI premises.

EVALUATION

IFES will evaluate bids based on the following criteria and weights:

1. Delivery Timeline	35%
2. Compliance with RFQ specifications and requirements	25%
3. Price	30%
4. past performance	10%

SCHEDULE OF EVENTS

Release of RFQ	August 1, 2016
Questions Due	August 4, 2016, by 5:00 p.m. Abidjan local time
Answers from IFES	August 8, 2016
RFQ Closes – All Bids Due	August 25, 2016, by 5:00 p.m. Abidjan local time

The deadline for **receipt** of tenders is **August 25, 2016, at 5:00 p.m. Abidjan local time**. All offers must be sent via e-mail to Ms. Salima Wiggins, at swiggins@ifes.org and Ms. Jenny Xu, at jxu@ifes.org. **E-mail submissions should have “RFQ-16-116” and the vendor name in the subject line.**

If tenderers wish to also submit a paper copy, offer physical must be delivered no later than **August 25, 2016, at 5:00 p.m. (Abidjan local time)** at the address below in a closed and sealed outer envelope bearing the marked "DO NOT OPEN, RFQ-16-116."

IFES/Cote d’Ivoire
S/C Commission Electorale Indépendante (CEI),
Abidjan Cocody II Plateaux, Route du Zoo,
Cote d’Ivoire

FORM/CONTENT OF RESPONSE AND REQUIREMENTS

All quotations shall:

1. Be in the French or English language.
2. **Contain Annex A: Pricing Table, completed and submitted on the official letterhead of the vendor.** Bidders must detail the make, model and specification of the proposed equipment in the pricing table.
3. Bidders must agree to guarantee the validity of the quoted price for a minimum of 90 calendar days. Prices should be quoted in Francs CFA for any vendor legally based in Cote d'Ivoire, and in U.S. Dollars (USD) for all other vendors.
4. **Include evidence and guarantees for the requirements described below:**
 - i. Demonstrated proof of the country from which the equipment is shipped
 - ii. Demonstrated proof of the nationality of the supplier
5. References: Contact information for no fewer than three relevant business references.
6. Include a contact name, email address, and telephone number to facilitate communication between IFES and the Bidder.
7. A brief outline of the company and services offered, including:
 - i. Full legal name and address of the company or individual;
 - ii. Full legal name of company's President and / or Chief Executive Officer;
 - iii. Year business was started or established
8. All questions and responses must adhere to the schedule noted above and shall be to the attention of Ms. Salima Wiggins (swiggins@ifes.org) and Ms. Jenny Xu (jxu@ifes.org).

GENERAL TERMS AND CONDITIONS

1. IFES's project Cote d'Ivoire is funded by the United States Agency for International Development (USAID), under Source and Nationality (S/N) Geographic Code 935. (For more information, please refer to <http://www.usaid.gov/ads/policy/300/310>.) A request for waiver may apply if necessary; however, the estimated time required to obtain the SON waiver will be considered within the "Timeline" in the Evaluation Criteria. IFES encourage all bidders to consider products that fall under S/N Geographic Code 935 as priority whenever possible.
2. All procurement will be subject to IFES' contractual obligations and contingent on the availability of donor funding.
3. IFES reserves the right to accept or reject any quotation, or stop the procurement process at any time, without assigning any reason or liability.
4. IFES reserves the right to accept all or part of the quotation when awarding the purchase order.
5. All information provided by IFES in this RFQ is offered in good faith. Individual items are subject to change at any time. IFES makes no certification that any item is without error. IFES is not responsible or liable for any use of the information or for any claims asserted there from.
6. IFES reserves the right to require any bidder to enter into a non-disclosure agreement.
7. The RFQ does not obligate IFES to pay for any costs, of any kind whatsoever, which may be incurred by bidder or any third parties, in connection with the Response. All Responses and

supporting documentation shall become the property of IFES, subject to claims of confidentiality in respect of the Response and supporting documentation.

8. In the event of delays beyond the firm delivery date provided, IFES may elect to apply a financial penalty to be deducted from the final payment.

Attachment A: Pricing Table

Item	Description	Unit Price	Qty.	Total Price
Video Projectors	Minimum requirement of the video projector: <ul style="list-style-type: none"> • Luminosity:3,000 ANSI lumens • Projection technology: DLP • Native resolution: XGA (1024x768) • Ratio of the formatted image: 4:3 • Aspect ratio: 4:3, 16:9 • Projection distance: 1-11,9m • Contrast ratio: 13,000:1 • Capacity of zoom: Manuel • Number of colors: 1,07m • Luminosity (economy model): 2,400 ANSI lumens • Keystone correction, horizontal : -40 - 40° • Lamp lifetime : 6000h • Quantity of lamps : 1 • Fixed focal length : 21.95 - 24.18 mm • Opening width : 2.51 - 2.69 • Digital zoom : 2x • Optic zoom : 1,1x • 3D compatible • Number of VGA ports (D-Sub) : 1 • Number of HDMI ports : 1 • Quantity of USB 2.0 ports : 1 • Composite Video inputs : 1 • Noise level : 30 dB • Noise level (economy mode) : 27 dB • Input voltage: 220V • Remote control 		17	
Firm Delivery Timeline (in Calendar Days)				
Delivery Costs				
Taxes (if applicable)				
Import Fees (if applicable)				
Total Cost				

End of RFQ