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## INTERNATIONAL FOUNDATION FOR ELECTORAL SYSTEMS

### Request for Applications RFQ-20-002

#### Questions and Answers

October 23, 2019

**Q1: What IFES entity will vendor be invoicing? (entity name, billing address, VAT registration #)**

- *IFES Response: The chosen vendor will be invoicing IFES headquarters office in Arlington, Virginia. All information regarding VAT registration, etc. will be provided at the time of contracting.*

**Q2: What is the allocated budget for the RFQ?**

- *IFES Response: Proposals should be cost reasonable based on market rates for the requested items.*

**Q3: It is expected that the delivery date of the equipment is 8 weeks following the contract execution, do you have a general timeline of having the contract executed?**

- *IFES Response: IFES estimates a two-week timeline for issuing the contract.*

**Q4: Vendor does not have a legal presence in Myanmar. Is IFES open to having the solution shipped into country?**

- *IFES Response: Yes, IFES is open to having the items shipped to Myanmar.*

**Q5: If yes:**

**1. Where does IFES expect vendor to ship?**

*IFES Response: The shipment would be delivered to Yangon or Naypyitaw.*

**2. Does IFES have a freight forwarder?**

*IFES Response: No.*

**3. Does IFES have their own customs broker?**

**4. Is IFES planning to be the importer of record?**

*IFES Response: The above would be discussed at the time of contracting and will coordinate addressing customs, etc. with the selected vendor and shipment company. Quotes should include the necessary fees for processing the paperwork for customs, commercial tax, etc.*

**End of Questions and Answers**